ARTSADMIN ARTISTS’ BURSARY SCHEME
2016-17

Founded in 1979, Artsadmin nurtures the innovative, experimental and unusual, collaborating with artists to create performance, site-specific and interdisciplinary work.

Artsadmin has worked with over 200 artists through our Artists’ Bursary Scheme since its inception in 1996. We are delighted to launch the next round of the scheme for 2016-17, made possible with support from Jerwood Charitable Foundation, Arts Council England, Harold Hyam Wingate Foundation, Mercers’ Company and generous individual donors to Artsadmin’s Small Change campaign.

This year the scheme will offer a total of nine bursaries to UK-based artists working in live art and contemporary performance who have been making work for ten years or less. At least two of these nine bursaries will be awarded to artists who identify as disabled.

Run by Artsadmin’s advisory team, the bursary offer includes a cash award, mentoring and advocacy for an 18-month period and an opportunity to develop and/or present work at Toynbee Studios, where Artsadmin is based.

We welcome applications from artists who are early on in making work as well as those with more established practices. Our intention is to offer timely support to artists to experiment and to develop new ideas within a framework of constructive and critical dialogue. The bursary is not a commission or production grant but a package of support orientated towards research and process that can be used flexibly according to each artist’s needs.

To request information in another format email advisoryservice@artsadmin.co.uk or call 020 7247 5102

Deadline for applications: Tuesday 16 February 2016 (midday)
The bursary offer includes:

- cash award of £3,500
- regular meetings with one of Artsadmin’s advisors over an 18-month period to discuss artistic and professional development interests
- advocacy through Artsadmin
- access to mentoring with an artist, critical thinker or dramaturg
- opportunity to be part of an informal network of fellow bursary artists
- up to three days of studio space at Toynbee for making and/or presenting work with technical, documentation and marketing support. Information about our spaces is available here: artsadmin.co.uk/toynbee-studios/spaces
- a small fund for artists’ travel to attend meetings at Toynbee Studios if based outside London
- access support

ELIGIBILITY

We welcome applications from artists who:

- are currently based in the UK
- are actively making work in the area of live art and contemporary performance
- have been making work for ten years or less

Please do not apply if you:

- are studying for a full-time or part-time Bachelors or Masters Degree at any point during the bursary period May 2016 – October 2017
- are a funded candidate for a PhD during the bursary period May 2016 – October 2017
- are in receipt of National Portfolio funding from Arts Council England
- have previously received any kind of bursary award from Artsadmin
- are an artist whose projects are produced by Artsadmin
- are working primarily in scriptwriting, staged plays, traditional circus, puppetry, craft, painting, sculpture, classical dance, opera, music; as
these are not areas in which Artsadmin has sufficient expertise or networks

**HOW TO APPLY**
Please apply online at [apply.artsadmin.co.uk](http://www.apply.artsadmin.co.uk)

Our online system reflects Artsadmin’s environmental policy and reduces the amount of time spent physically processing applications. If you would prefer to submit your application in an alternative format for access reasons, please do get in touch in advance.

It is possible to edit your application in multiple sessions. You will receive a confirmation email when your application has been submitted.

**Your online application must include:**

1. Your name, address, phone number and email
2. A written statement (1,000 words max) – see below
3. Up to six images of your work (3MB max per image)
4. URL link to a site containing your work
5. Video and/or sound files of your work (up to six minutes max per file)
6. CV in PDF format (two sides of A4 max)

**Written Statement**

**The online form asks applicants to address the following:**

1. What is your artistic practice? (200 words)
2. What work have you made in the past few years? (200 words)
3. How would you want to use the bursary? (600 words)
   Outline an avenue of artistic exploration you would want to pursue and how you would want to use the bursary offer. Please note that the bursary scheme is orientated towards developing artistic practice and process rather than towards completing or touring work.

**APPLICATION ADVICE**

Please read the full FAQs that accompany these guidelines. If your question isn’t answered there, get in touch at advisoryservice@artsadmin.co.uk and we will do our best to help. We can answer queries about the application process but cannot read draft applications.

**Deadline for applications: Tuesday 16 February 2016 (midday)**
**BURSARY SURGERIES**

Artists interested in applying are welcome to attend a Q&A about the bursary scheme at Toynbee Studios on:

- 20 January, 6.30-8pm
- 26 January, 6.30-8pm
- 2 February, 3-4.30pm

Spaces are limited to 50 per session so please book in advance by emailing advisoryservice@artsadmin.co.uk. The first session will be audio recorded and available through Artsadmin’s website by the end of January.

Our regular advisory service remains open for artists wanting to discuss their work in general. See full details of our advisory service here: artsadmin.co.uk/artist-support/advice-info-training/advisory-service

**SELECTION PROCESS AND CRITERIA**

All applications, including all support material, are considered by Artsadmin’s advisory team. A wider panel of artists, curators, Artsadmin staff and other professionals in the sector then assess a shortlist of thirty applications. The panel will look at the written statements and the supporting material together, giving equal weight to each.

**Applications will be considered following these criteria:**

- Complete submission of all the material requested
- Relevance of the application to the scheme’s aims
- Evidence of a committed and rigorous practice
- Clarity of intentions for how the bursary would be used
- Potential for future development
- Timeliness of bursary
- The range of artists and work supported

We aim to reach decisions by the end of March and will notify all applicants by email unless for any reason you request otherwise. Keep us informed of any changes to your email address during the assessment period.

**Deadline for applications: Tuesday 16 February 2016 (midday)**
**FEEDBACK**

Artsadmin’s advisory team can offer feedback to all long-listed and shortlisted applicants in person or by email, phone or Skype. We cannot offer detailed feedback to all applicants because of time limitations but we welcome artists to make use of our free advisory service, which is open throughout the year.

**COMPLAINTS AND APPEALS**

Complaints and appeals in relation to Artsadmin’s Artists’ Bursary Scheme 2016-17 are undertaken under Artsadmin’s Complaints and Appeals Procedure, available on request from Artsadmin.

**2016 TIMELINE AT A GLANCE**

14 January: applications open

16 February (midday): deadline for applications

April: all applicants receive an email notifying them of the outcome

April-June 2016: Feedback available to long-listed and shortlisted applicants

May 2016-October 2017: Bursary period for nine selected artists