

Artsadmin



**Easy
Read**

Applying to be our new Artist in Residence



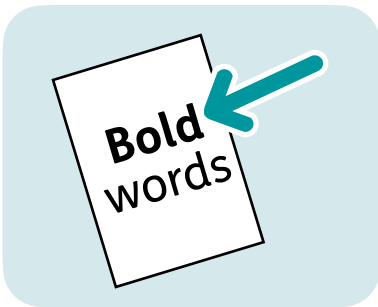
Easy Read



This is an Easy Read version of some hard information. It may not include all of the information but will tell you about the important parts.



This Easy Read information uses easier words and pictures. You may still want help to read it.



Some words are in **bold** - this means the writing is thicker and darker.



These are words that some people will find hard. When you see a bold word, we will explain it in the next sentence.



Blue and underlined words show links to websites and email addresses. You can click on these links on a computer.

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Introduction



Artsadmin is an arts organisation that helps people create art.



We are looking for a new Artist in Residence to join our team for 1 year.

This Easy Read information will tell you:

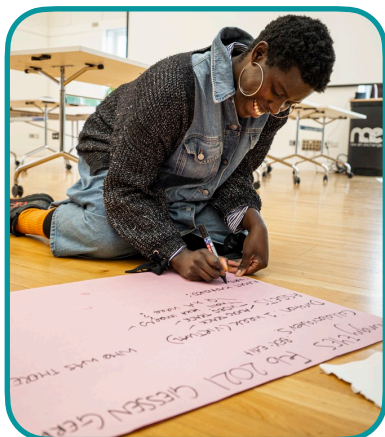


- What being an Artist in Residence means.



- How you can apply to be our new Artist in Residence.

What is an Artist in Residence?



Our Artist in Residence will be an independent artist working and doing **research** at Artsadmin for 1 year.

Research is when someone looks into something to find out more information about it.



The artist will do research and create art with local groups of people who live in East London.



The artist will also have the chance to work on their art.

What you can expect from us

If you become our Artist in Residence you can expect:



- £22,400 for your year of work.



- 14 days to have as holiday.



- A **pension**.

A **pension** is a pot of money that you, your place of work and the government pay into while you are working. You can use it to live on after you retire - this means you stop working.



- A desk in our office and access to Toyne Studios to help with your work.

You can also expect lots of support from the Artsadmin team, which might include:



- Introducing you to lots of new people and other artists.



- Advice and support with your artwork.



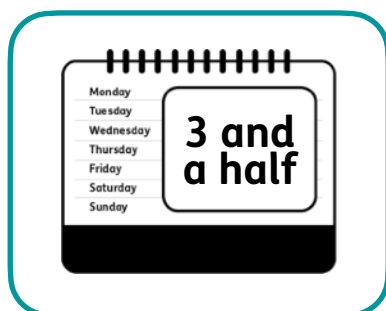
- Helping you to raise money for an art project.



- Sharing your artwork at Toynbee Studios.

What we will expect from you

If you become our Artist in Residence we will expect you to:



- Work 3 and a half days a week at Toynbee Studios from September 2023 to August 2024.



You can talk to us about this if you have other work which may mean the dates and days need to change.



- Do research that involves people who live and work in East London.



- Go to the meetings that you need to take part in.

We will also expect you to:



- Have a talk with the Artistic Director and the lead producer every month about how your work is going.



- Take part in other Artsadmin work outside of your research if you are asked.



- Be interested in working with us and be excited to share your work.

Who should apply

You should apply to be our new Artist in Residence if:



- You are interested in working with lots of different people who live in East London.



- You plan to work with local people in East London to create your art and do your research.



- You understand and are interested in the work that we do at Artsadmin.



- You are interested in supporting other artists.

You should also apply if:



- You are allowed to work in the UK, and you can show us documents that prove this, like a passport.



- You want to share new ideas that are different from normal ways of working and thinking.



- The artwork you do is mostly about performing and happens live.



- You have worked with at least 1 local community or place that can share what they thought about working with you.

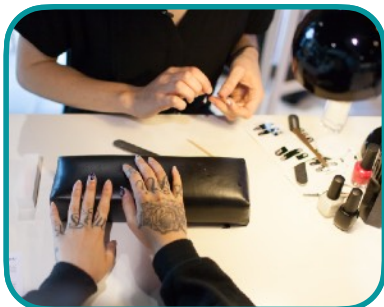
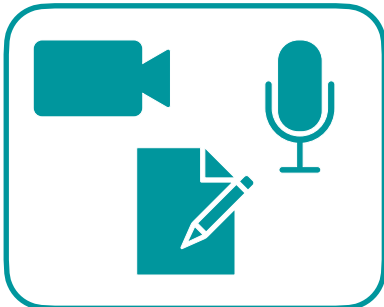
How to apply to be our Artist in Residence

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Applying to be our new Artist in Residence is done in 3 stages.

Stage 1

We will ask you to send us a video, voice recording, piece of writing or mind map that tells us:



- About a recent art project you have worked on and why it was important to you.



- About a recent project you have worked on that has involved a local community or place.



- Why you are interested in working in with us at Artsadmin and with people in East London.



We will also ask you to send us a letter, video or voice recording of someone from a local community you have worked with. They should tell us:



- How they know you.



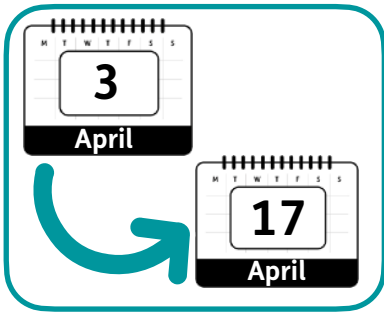
- About the project they worked with you on.



The letter should be no longer than 750 words, or the video or voice recording should be no longer than 5 minutes.



We will also ask you to send us 1 to 3 website links that will show us some of your artwork.



You can apply from 3 April 2023 to 17 April 2023 at midday.

You cannot apply after midday on 17 April 2023.



Once you have sent everything to us, each application will be looked at by 2 members of staff.

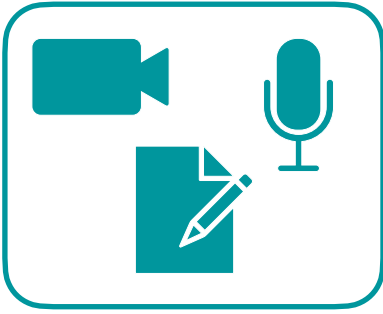
Stage 2



After we have looked at everybody who has applied, we will choose 20 artists to give us a second application.



We will tell these 20 artists about the second application on 15 May.



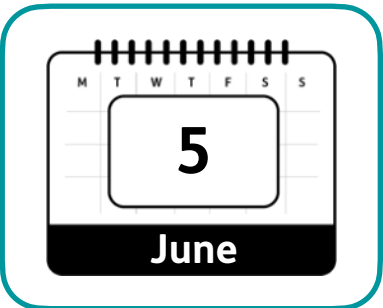
We will ask these artists for a video, voice recording, piece of writing or mind map that tells us:



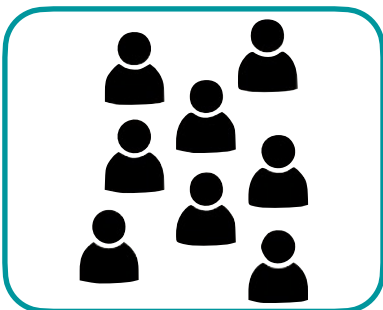
- Their plan for the work they could do as our Artist in Residence.



- An answer to the question 'why now?' - your answer should be about why you have decided to apply now.



This should be sent to us by 5 June.



Once all the second applications have been sent to us they will be looked at by 8 people.

Stage 3

3

From the 20 artists who did the second application, we will choose 3 to meet with us for:



- An interview that will be either face to face or online.



- A chance to lead a 30 minute talk with a group. The talk will be about their second application.



- A video, voice recording or piece of writing that tells us a more detailed plan about the work they could do as our Artist in Residence.

13 June

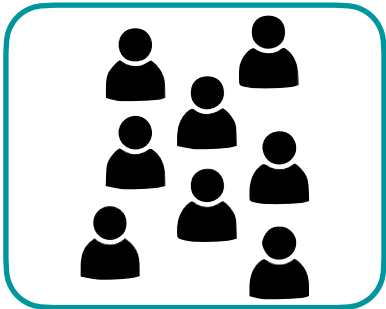
We will tell these 3 artists about meeting with us by 13 June.



Interviews will happen on 19 June.



These 3 artists will be paid £400 each for their time.



A team of 8 people will discuss and choose our new Artist in Residence.



The new Artist in Residence will be told on 23 June.

More information



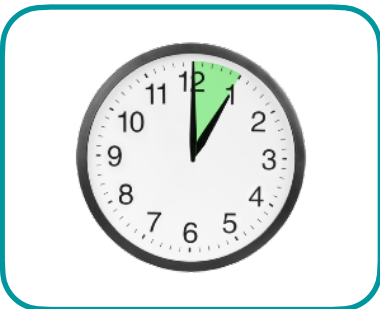
We are running information sessions for anyone that is thinking about applying to be our new Artist in Residence.



These information sessions will tell you more about applying and how we will choose our new Artist in Residence.

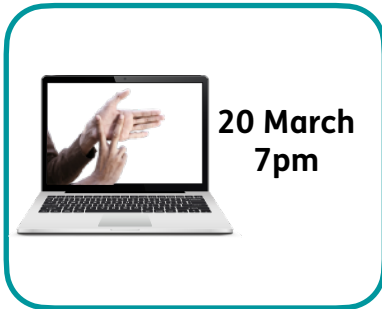


We will also answer any questions you may have.



All of the information sessions will be 1 hour long.

These are the dates and times of the information sessions:

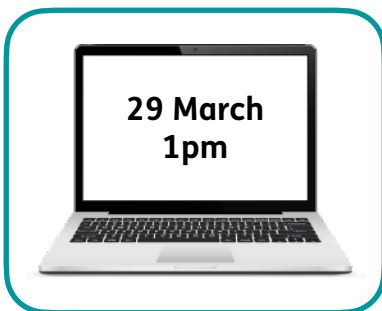


- 20 March - Online information session starting at 7pm.

This session will include British Sign Language.



- 26 March - Online information session starting at 11am.



- 29 March - Online information session starting at 1pm.

This session is only for people who are part of the **Global Majority**.



The **Global Majority** includes people who are Black, Asian, Brown, have more than 1 ethnic background or are from the South of the world.



- 4 April - In-person session starting at 4:30pm.

This session will take place in the Artsadmin Canteen at Toynbee Studios.